

Annual General Meeting 2019
The Meadows Community Centre, Cambridge

04 November 2019
12:30 – 12:45pm

Minutes

Trustees present: Mary Sanders, Andy Cogan, Elizabeth Forbes, Kulbir Singh, Eddie Stadnik.

Staff present: Mark Freeman, Christine Trevorrow, Ellie Lee, Frances Carter, Alan Turner

1. Welcome

Mary Sanders, Chair of CCVS, welcomed delegates to the meeting.

2. Apologies

Apologies were received from Rachel Talbot (Cambridge and District Citizens Advice Bureau) and Flóra Raffai (CCVS trustee).

3. Minutes of the 2018 AGM

These were accepted as a correct record, proposed by Maria Varallo (Illuminate) and seconded by Kulbir Singh (Papworth Trust). They were agreed unanimously.

4. Chief Executive Report

Mark Freeman CEO presented the Annual Review. The review presented the work and achievements of CCVS over the year, highlighting some of the issues and challenges facing CCVS and the sector.

CCVS training and advice work continues to be highly rated by our member organisations. We have developed our digital skills training with Cambridge Online, offering webinars as a means of demonstrating a variety of digital tools as well as running courses on using social media, marketing and making videos.

An important aspect of CCVS' role is to represent the sector at planning and local strategy meetings and we continue to use this platform both to promote and to champion the work of our sector.

Working in partnership with other organisations is also key in improving local collaboration and sharing resources. We are very pleased to have been able to work with Cambridge City Council to organise today's Volunteer for Cambridge conference. We continue to provide mentoring and guidance for organisations on using volunteers and our Supported Volunteering Project helps people to overcome a variety of barriers to getting into volunteering. To celebrate Volunteers Week we held a very successful Celebration Event for local volunteers in collaboration with John Lewis and Partners.

Mark Freeman thanked staff and trustees for all their work during the year.

The Chair also added her thanks to all staff and trustees for their work over the year.

Kay Harris from the Bermuda Community Room proposed a vote of thanks for CCVS for their continued support and help for local community groups.

5. Adoption of the Annual Report and Accounts

Andy Cogan, CCVS treasurer, presented the Annual Accounts. He outlined the current financial position for CCVS given a background of continuing austerity and flatlining in grant funding. However CCVS is in a strong position looking to the future and to the development of strong working relationships with both public and private sectors. The adoption of the Annual Report and Accounts was proposed by Elizabeth Forbes (CCVS trustee) and seconded by Edward Sage (Cambridge Cancer Help Centre). Both reports were agreed unanimously.

6. Appointment of Auditor

Staffords has been the CCVS auditor for several years. It was proposed that the position as auditor should now be re-tendered in order to find the best value for money. This was proposed by Kulbir Singh (Papworth Trust) and seconded by Edward Sage (Cambridge Cancer Help Centre). The proposal was agreed unanimously.

7. Election of Trustees and Officers 2014/15

The following trustee and officer had agreed to stand again:

Andy Cogan **Reboot CIC**

Two new trustees had been co-opted to the CCVS Board during the year and it was proposed that both should now be elected as full members of the board as follows:

Elizabeth Forbes
Kulbir Singh **Papworth Trust**

It was proposed that all the above trustees should be appointed to the Board. Proposed by Maria Varallo (Illuminate) and seconded by Emma Joy-Staines (Steel Bones). The proposal was agreed unanimously.

A vote of thanks was given to Eddie Stadnik who has been a member of the CCVS Board for a number of years but has decided to stand down. The Chair thanked him warmly for his contribution and his support.

8. Chair's summing up

Mary Sanders thanked CCVS funders and especially the Cambridge City Council grants team. She also thanked all members and other guests for their attendance at the AGM. The meeting closed at 12:45.